DERECH HACHAIM SEMINARY

FEDERAL VERIFICATION PROCEDURES 2025-2026

To be distributed to students selected for federal verification.

Your Federal Application for Student Aid (FAFSA) has been selected for verification. This means that you must provide additional information to the financial aid office so that we can continue to process your federal financial aid. If the required information is not submitted in a timely manner, as detailed below, you will be ineligible to receive federal financial aid. Please read the following procedures carefully and contact the Financial Aid Administrator, Mr. Yechezkel Steinmetz, at (845)492-7801, or come into the financial aid office if you have any questions.

VERIFICATION TRACKING GROUP V1 OR V5

If your application was flagged with Verification Tracking Group V1 or V5, you must complete the Verification Worksheet and, as applicable, submit your own and/or your parent's W-2 forms, tax return, or IRS tax transcript.

The verification must be completed, and if corrections are necessary, a valid Institutional Student Information Record (ISIR) must be received by the institution no later than 120 days after your last date of enrollment for the 2025–2026 award year or September 15, 2026, whichever is earlier.

VERIFICATION TRACKING GROUP V4 OR V5

If your application was flagged with Verification Tracking Group V4 or V5, you must appear in person with your unexpired, valid, government-issued photo identification, at Derech Hachaim Seminary to complete the section for documentation of identity with a designated official.

If the institution determines that you are unable to appear in person to present an unexpired, valid, government-issued photo identification, you have the option of verifying your identity via a video call. During the video call, you must present your unexpired, valid, government-issued photo identification to an institutionally authorized individual, who will review the identification. As an alternative, you may submit a copy of

your identification document acknowledged in a notary statement or presented to a notary.

Additionally, the Department will consider your identity to be verified if it was verified by an entity that is compliant with National Institute of Standards and Technology (NIST) Identity Assurance Level 2 (NIST IAL2).

The institution is required to report the verification results of identity to the Department of Education no more than 60 days following their first request to you for documentation of identity. If updated information becomes available after this time, the institution is required to report that information to the Department of Education no more than 30 days after receiving it.

GENERAL INFORMATION

After you submit all the required documentation, the financial aid office will review it. If there is any inconsistent information, the financial aid office will contact you to explain the inconsistency and/or resolve it with further documentation.

We urge you to complete and submit all verification paperwork as soon as possible. If you do not submit the required documents by the deadline(s) listed above, you will be ineligible to receive federal financial aid for the 2025-2026 award year.